2021 Asset Management Questionnaire

Overview

As indicated in s. 8.2 of your *Municipal Funding Agreement*, municipalities are required to demonstrate whether asset management plans (AMPs) are guiding infrastructure planning and investment decisions, and that the Fund is used to address priority projects identified in the AMPs. Responses to this questionnaire will help AMO report progress made during the past five years (2017-2021).

By end of 2016, all municipalities had developed a baseline AMP. Municipalities are expected to continuously improve and implement their plans according to the requirements of the Asset Management Planning Regulation under the Infrastructure for Jobs and Prosperity Act, 2015.

The following questions capture progress made in improving the quality of your plan, and current or recent initiatives that will help facilitate adoption of asset management at your municipality.

1. **Please upload your most recent AMP as of today.**
   Please upload the latest version of your AMP.

2. **Does your AMP include condition inspection data on assets from the following categories?**
   O. Reg. 588/17 requires details on a municipality's approach to assessing the condition of the assets based on recognized and generally accepted good engineering practices. We want to know if your municipality is collecting condition inspection data for assets in different categories. Note in this question, treatment plants can be pooled under facilities while fire trucks, transit buses, garbage collection and winter operation vehicles can be pooled under municipal fleet.

   Please select all that apply.

   ☐ Roads
   ☐ Bridges and culverts
   ☐ Water
   ☐ Wastewater
   ☐ Stormwater
   ☐ Buildings and Facilities
   ☐ Municipal Fleet
   ☐ Parks

3. How are replacement costs reported in the AMP estimated?
O. Reg. 588/17 requires municipalities to report replacement cost for every asset. Typically, information on replacement costs is used to report funding needs and infrastructure deficits, so it is important to document different methodologies used to estimate the reported replacement costs.

Please select all that apply.

- ☐ Using information on inflation and historical costs
- ☐ Using cost information on recent projects completed by my municipality or other municipalities
- ☐ By engineering firms based on per unit costing

4. How would you evaluate the data quality of the assets your municipality owns and manages?
Please select all that apply.

- ☐ Accurate and Relevant (up to date)
- ☐ Complete (physical characteristics and technical and financial metrics are populated in a spreadsheet and/or software)
- ☐ Unique (all assets have unique identifiers to avoid duplication)
- ☐ Accessible (asset registers are shared across departments to facilitate coordination and to inform Council decision-making)
- ☐ Information on criticality of an asset and associated service consequences in the event of failure is available

5. Are findings of your AMP used to inform budgets and long-term financial plan?
Please answer this question to the best of your knowledge based on your most recent budget.

- ☐ Yes, extensively
- ☐ Yes, somewhat
- ☐ Yes, but to a little extent
- ☐ No

6. **Describe your municipality's asset management initiatives in the last five years.**
   Refer to the requirements of the [provincial asset management planning regulation](#).

   Please select all that apply.

   - ☐ Adopted an [AM policy](#)
   - ☐ Established an AM governance structure that defines roles and responsibilities
   - ☐ Developed a roadmap and a dedicated budget to meet [provincial AM requirements](#) in the next 3-4 years
   - ☐ Collected or updated condition assessment data on core assets such as roads and bridges
   - ☐ Collected or updated condition assessment data on non-core assets such as facilities
   - ☐ Identified [current service levels](#) based on performance metrics
   - ☐ Developed a [financial strategy](#) to address future infrastructure investment priorities
   - ☐ Adopted an infrastructure levy and/or have dedicated reserves to address required funding needs

7. **What additional comments would you like to share to guide future asset management capacity-building projects?**